

FUNCTIONS PER DEPARTMENT



METSWEDING DISTRICT MUNICIPALITY

DEPARTMENTS

1. Finance Department
2. Corporate and Legal Services Department
3. Infrastructure Services Department
4. Economic Development And Tourism Department
5. Community Services Department
6. Development Planning And Environmental Department

MM'S OFFICE

- Internal Audit
- Marketing
- IGR
- PMS *
- Communication
- GDS
- MPAC
- Audit Committee

FINANCE

- Budget and Treasury (Including Section 71)
- Financial Management
- Supply Chain Management
- Asset and Liability Management
- Treasury –Accounting Functions
- Revenue Management
- Expenditure Management
- PPP/ Municipal Service Partnership
- Payroll

CORPORATE AND LEGAL SERVICES

- Human Resources Functions
- Building Maintenance Functions
(Land and Terrain)
- Information Communication and
Technology
- PMS – Individual Evaluation

COPORATE AND LEGAL SERVICES CONTINUED

- Legal Services
 - > Opinions (Legal Research)
 - > Claims and Demands
 - > Contract Management in general
Including System's Act definition
(MFMA 116)
 - > Title Deeds
 - > Records and Archives
 - > Committee Section
 - > Labour Matters and Litigations
 - > Municipal Courts (Valuation Courts)

INFRASTRUCTURE

- Roads and Storm water
- Water and Sanitation
- Electricity
- Housing
- 20 Priority Township Planning
- Solid Waste
- Transport
- Municipal Public Works

ECONOMIC DEVELOPMENT AND TOURISM

- Local Economic Development
- NSDFP
- MEDC
- GEDA
- Agricultural Development
- Tourism Development
- SMME Development and Co-operatives
- Industrial Development
- Mining Development

COMMUNITY SERVICES

- Disaster Management
- Community Safety
- Fire Fighting Services
- Cemetery and Crematoria
- Sports, Arts, Culture and Heritage
- Early Childhood Development
- HIV and AIDS
- Environmental Health

DEV PLANNING AND ENVIRONMENT MANAGEMENT

- IDP
- Spatial Planning
- Outdoor Advertising
- Town Planning / Land Use
Management System
- Environment Management and
Planning
- Urban Regeneration
- Rural Development